

ÖĞRENCİ İŞLERİ DAİRE BAŞKANLIĞI / DIRECTORY OF STUDENT AFFAIRS  
SINAV ZARF TUTANAĞI FORMU / EXAM REPORT FORM

20\_\_ / 20\_\_ ÖĞRETİM YILI \_\_\_\_ DÖNEMİ \_\_\_\_\_ FAKÜLTESİ/YO/MYO/ENSTİTÜSÜ  
20\_\_ / 20\_\_ EDUCATIONAL YEAR \_\_\_\_ SEMESTER \_\_\_\_\_ FACULTY/SCHOOL/VOCATIONAL  
SCHOOL/INSTITUTE

DERSİN KODU/COURSE CODE : \_\_\_\_\_

DERSİN ADI/COURSE NAME : \_\_\_\_\_

DERSİN VEREN ÖĞRETİM ELEMANI/INSTRUCTOR TEACHING THE COURSE: \_\_\_\_\_

**DEĞERLENDİRME TÜRÜ/ASSESSMENT TYPE**

- ARA SINAV / MIDTERM  MAZERET SINAVI / MAKE-UP EXAM  
 ÖDEV/ PROJE / ASSIGNMENT/PROJECT  BÜTÜNLEME SINAVI / RESIT EXAM  
 YARIYIL SONU SINAVI / FINAL EXAM  TEK DERS / SINGLE COURSE

SINAVIN TARİHİ VE SAATİ/EXAM DATE AND TIME : \_\_\_ / \_\_\_ / \_\_\_ / \_\_\_\_\_

SINAVIN YAPILDIĞI YER/PLACE OF THE EXAM : \_\_\_\_\_

SINAVA GİRMESİ GEREKEN ÖĞRENCİ SAYISI/  
NUMBER OF STUDENTS WHO NEED TO SIT FOR THE EXAM : \_\_\_\_\_

SINAVA GİREN ÖĞRENCİ SAYISI/  
NUMBER OF STUDENTS WHO HAVE TAKEN THE EXAM : \_\_\_\_\_

SINAVA GİRMEYEN ÖĞRENCİ SAYISI/  
NUMBER OF STUDENTS WHO HAVE NOT TAKEN THE EXAM : \_\_\_\_\_

**SINAV ZARFINDA OLMASI GEREKEN ZORUNLU EVRAKLAR/DOCUMENTS THAT NEED TO BE  
ENCLOSED IN THE EXAM ENVELOPE**

- DERS İZLENESİ (DERS KILAVUZU)/COURSE SCHEDULE (COURSE GUIDE)  
 DERS DEVAM TAKİP ÇİZELGESİ/COURSE ATTENDANCE LIST  
 SINAV TUTANAĞI (YARIYIL SONU)/EXAM REPORT (FINAL)  
 DERS FÖYÜ (14 HAFTALIK)/COURSE LEAFLET (14-WEEK)  
 SINAV SORULARI/EXAM QUESTIONS  
 SINAV CEVAP ANAHTARI/EXAM ANSWER KEY  
 SINAVA KATILIM İMZA ÇİZELGESİ/EXAM ATTENDANCE SIGNATURE LIST  
 SINAV NOT LİSTESİ (ONAYLI)/EXAM GRADE LIST (CONFIRMED)  
 SINAVA GİREN ÖĞRENCİLERİN SINAV KAĞITLARI/EXAM PAPERS OF THE STUDENTS WHO HAVE TAKEN THE  
EXAM

DERSİN ÖĞRETİM ELEMANININ/COURSE INSTRUCTOR'S ADI/SOYADI/NAME AND SURNAME	TESLİM ALAN ARŞİV YETKİLİSİNİN/ARCHIVIST'S WHO RECEIVED ADI/SOYADI/NAME AND SURNAME
TESLİM TARİHİ/DATE OF SUBMISSION	TESLİM TARİHİ/DATE OF SUBMISSION
İMZA/SIGNATURE	İMZA/SIGNATURE