

REGULATION ON THE TRANSFER BETWEEN ASSOCIATE AND UNDERGRADUATE PROGRAMS IN HIGHER EDUCATION INSTITUTIONS, DOUBLE MAJOR, MAJOR AND INTER-INSTITUTIONAL CREDIT TRANSFER

CHAPTER ONE

Purpose, Scope, Ground and Definitions

Purpose

ARTICLE 1 - (1) The purpose of this regulation is to regulate the procedures and principles that must be followed in the lateral transfer of undergraduate and graduate students to equivalent diploma programs in other higher education institutions, between diploma programs in faculties, colleges, conservatories or vocational higher education institutions, and in credit transmission between double major, minor and higher education theories.

Scope

ARTICLE 2 - (1) This Regulation covers all kinds of lateral transfers between associate degree and undergraduate degree programs in higher education institutions, double major, minor programs and provisions regarding credit transfer.

Ground

ARTICLE 3 - (1) **(Amended:OG-18/3/2016-29657)** This Regulation has been prepared on the ground of subparagraph (e) of the first paragraph of Article 7 of the Higher Education Law No. 2547 and subparagraph (c) of Article 44.

Definitions

ARTICLE 4 – (1) In this Regulation;

a) Double Major Program: Refers to the program that enables students who meet the success requirement and other conditions to take courses simultaneously from two diploma programs of the same higher education institution and obtain two separate diplomas.

b) Exchange program: Refers to the program that envisages that the students enrolled in one of the institutions within the framework of the protocol arranged between two higher education institutions at home or abroad, receive education in the other institution for a short time and that the courses taken from one institution can be accepted as equivalent in the other higher education institution.

c) Diploma program: Refers to higher education programs in which associate or undergraduate diplomas are issued to students who meet the specified qualifications of faculties, colleges, conservatories, vocational schools or departments.

Level: Refers to each of the associate or undergraduate diploma programs.

d) Equivalent diploma program: Diploma programs that have the same name or that at least eighty percent of their content is determined by the relevant board of directors,

e) **(Amended:OG-21/12/2019-30985)** Different Score Type: Refers to the four types of scores as of 2018, taking into account the tests used in the calculation of the scores used for placement in higher education programs in the Student Selection and Placement system as SAY Score Type (TYT vs AYT), SOZ Score Type (TYT vs AYT), EA Score Type (TYT vs AYT), DIL Score Type (TYT vs YDT); the seven score types since 2010 as SAY Score Type (YGS -1 to YGS -2), SOZ Score Type (YGS -3 to YGS -4), EA Score Type (YGS -5 to YGS -6), Mathematics -Science (MF) Score Type, Turkish - Mathematics (TM) Score Type, Turkish - Social Studies (TS) Score Type, Foreign Language (DIL) Score Type; seven score types as EA-1, SAY-1, SOZ-1, EA-2, SAY-2, SOZ-2 and DIL in 2009 and before, and among these types SAY-1 corresponds to SAY Score Type, SOZ-1 to SOZ Score Type, EA-1 to EA Score Type, SAY-2 to Mathematics - Science Score Type, EA-2 to Turkish - Mathematics Score Type, SOZ-2 to Turkish- Social Studies Score Type and DIL to Foreign Language Score Type.

f) Overall weighted grade point average: Refers to the grade point average weighted according to the credits of all the courses taken by the student until the semester they want to transfer, excluding the preparatory class.

g) Relevant administrative board: Refers to the faculty administrative board in faculties of higher education institutions, college administrative board in colleges, conservatory administrative board in conservatories, and vocational school administrative board in vocational schools.

h) Adjustment program: In case of transition between diploma programs, it refers to the program consisting of additional courses and practices in order to adjust to the curriculum of the transferred diploma program.

i) Quota: Refers to the number of students determined and announced beforehand.

j) Intra-institutional lateral transfer: Refers to the transfer of a student to other diploma programs at the same level within the higher education institution in which he is registered.

k) Lateral transfer between institutions: Refers to the transfer from vocational schools established by a university, high technology institute or foundations without being affiliated to a university, to independent vocational schools established by another university, high technology institute or foundations at the same level.

l) Transcript (Academic Report): Refers to the document in which the names, credits and success grades of the courses taken during the education period are written collectively.

m) Joint program: Refers to the program that consists of the courses taken by the students admitted to a faculty, college or vocational school before moving on to a diploma program in which associate degree or undergraduate degree is given.

n) International joint diploma program: Refers to the international joint education and training program carried out by higher education institutions in their associate degree or undergraduate degree programs by establishing cooperation with higher education institutions and other institutions abroad.

o) **(Amended:OG-2/5/2014-28988)** Base score: Refers to the entrance score of the student with the lowest score placed in the diploma program of a higher education institution by the Measuring, Selection and Placement Center (OSYM) through the central exam.

p) Minor program: Refers to the program that enables the student enrolled in a diploma program to receive a document (minor certificate) that does not replace a diploma by taking a limited number of courses on a specific subject within the same higher education institution **(Repealed phrase:OG-21/12/2019-30985)** (...), provided that they meet the stipulated conditions.

q) Lateral transfer: Refers to the situation that the student registered in a higher education institution gains the right to continue education in other diploma programs of the same level, within the framework of the principles in this regulation.

r) Higher Education Student Database (YOKSİİS): Refers to the central database where the information of students studying at associate, undergraduate and graduate levels in all higher education institutions within the body of the Council of Higher Education is kept.

s) **(Added:OG-18/3/2016-29657)** Special student: A student registered in a higher education institution and refers to the student who is given the opportunity to continue education in a different higher education institution, provided that they want to acquire a different higher education environment, culture, gain or remain in their own university due to their special situation, health and similar reasons.

CHAPTER TWO

General Principles

Quota

ARTICLE 5 - (1) Transfers can be made between diploma programs of different higher education institutions or diploma programs within the same higher education institution, only within the framework of the previously announced number and transition conditions.

(2) There is no quota limitation for lateral transfers to diploma programs that do not have a quota limitation for the placements made by OSYM.

Transfers

ARTICLE 6 - (1) **(Amended:OG-18/3/2016-29657)** Transfers cannot be made to the preparatory class of associate and undergraduate diploma programs, to the first and last semesters of associate degree programs, and to the first and last two semesters of undergraduate diploma programs.

(2) In the same higher education institution, lateral transfer can be made from daytime education to evening education in the same diploma programs without quota limitation. However, students who transfer to the evening education diploma program pay the evening education fee.

(3) In higher education institutions, lateral transfers can be made from evening education only to evening education diploma programs. However, students who enter the top ten percent of their class in terms of success from the second education diploma programs and move to the next class can transfer to the first education diploma programs within the quota.

(4) Transfers can be made from open or distance education to other open or distance education diploma programs. In order to be able to transfer from open and distance education diploma programs to formal education programs, the student's overall grade point average must be 80 out of 100 or higher, or the central placement score in the year he/she is enrolled must be equal to or higher than the base point of the diploma program of the university he/she wishes to transfer to.

(5) Lateral transfers can be made from daytime or evening education diploma programs to open or distance education diploma programs.

Application and evaluation

ARTICLE 7 - (1) Applications for lateral transfer between diploma programs are made only within the announced period.

(2) **(Amended:OG-21/12/2019-30985)** Further criteria to be used separately by the university senates in the evaluation of lateral transfer applications can be determined in addition to the conditions in this Regulation.

(3) The preliminary evaluation of the applications is made by the commissions formed by the relevant administrative boards, within the framework of the principles determined by the senate. The applications are evaluated according to the criteria determined by the university senate, taking into account the candidates' GPA, the central placement score for transferring to programs with different score types and, if any, their success in the common courses of the program they wish to transfer to, and the transfer is made according to the allocated quota.

(4) Procedures for lateral transfer placement to the diploma program is made upon the decision of the relevant administrative board of higher education institutions.

(5) Being to have frozen registration does not constitute an obstacle to take advantage of the right of transfer.

(6) **(Amended:OG-21/12/2019-30985)** The conversion tables determined by the Higher Education Executive Board are used in the conversion of the success grades obtained according to the 4-point grading system or 100-point grading system .

Announcement of Results and Adjustment Program

ARTICLE 8 - (1) The evaluation results of the candidates applying for lateral transfer to each diploma program are announced on the website of the relevant higher education institution. Those who have the right to transfer will be notified in writing of the decision about themselves.

(2) In case of sufficient number of candidates meeting the success requirement, alternate candidates are announced as much as the number of quotas. If no application is made from the main

candidates within the specified time, substitutes are called in order.

(3) The relevant commissions determine which semester or class the student will be admitted to, according to the principles determined by the Senate, taking into account the courses taken by the student in the previous semesters and the courses of the program to which he/she transferred, and also determine the courses that should be exempted with an adjustment program consisting of additional courses, if any.

(4) The new status of students who transferred within the scope of this Regulation is recorded in the higher education student database (YOKSIS) by the Department of Student Affairs within 15 days at the latest after the registration process is completed and the transfer and adjustment procedures are finalized. **(Additional clauses:OG-21/12/2019-30985)** Transfer procedures of students who registered after transfer applications are accepted in the relevant year/semester, but give up their right to transfer before the start of the academic year, are cancelled. These students are not accepted as transfer students and they return to their higher education institution. These students can transfer to another higher education institution in the year/semester in which they canceled their transfer registration, provided that they have the right to transfer to another higher education institution. Students in this situation are also recorded in the higher education student database (YOKSIS) according to the provisions of this article.

CHAPTER THREE

Lateral Transfer Between Intra-Institutional Programs

Intra-Institutional transfer quotas and base score requirement

ARTICLE 9 - (1) Lateral transfers can be made to equivalent level diploma programs within the same body of a faculty, college, conservatory or vocational school, or to programs in the same university within the body of other faculties, colleges, conservatories or vocational colleges, within the scope of the quotas determined by the relevant administrative board.

(2) **(Amended:OG-18/3/2016-29657)** In which semesters and for which diploma programs the internal transfer quota will be determined, is decided by the relevant administrative boards for each diploma program as to be starting from the second semester and including the fifth semester, by dividing the quota into terms not to exceed fifteen percent of the annual quota stipulated in the OSYM Guideline for each year for which the quota is announced. University senates are authorized to determine the principles regarding the continuation of their scholarships when students who are studying in a program of foundation universities with scholarships and do a lateral transfer. In determining the intra-institutional transfer quota of higher education institutions that have transfer application to the diploma program after the joint program, the quotas determined by the Senate are taken as basis for these diploma programs.

(3) **(Amended:OG-21/12/2019-30985)** Intra-institutional transfer quotas, the base scores of the relevant diploma program for the last four years, and the lowest base score of the diploma programs of other universities in the country, together with the additional conditions stipulated by the Senate for intra-institutional lateral transfer, if any, are announced on the institution's website at least 15 days before the deadline. OSYM exam results are taken into account in the intra-institutional transfer procedures of students who are placed with the OSYM exam, and national or international diploma grades or exam results are not taken as a basis for placement.

(4) The intra-institutional quotas of the programs can be determined separately for diploma programs within the same faculty, college, conservatory or vocational school and for diploma programs within other faculties, colleges, conservatories or vocational schools.

(5) In order to be able to apply for lateral transfer between diploma programs that accept students at the same level **(Repealed phrase:OG-12/4/2019-30743)(...)** within the university, it is required that the central placement score obtained in the type of score valid for the diploma program that the student wishes to transfer as of the year he entered the central exam should not be less than the lowest base score of the diploma programs of other universities in the country equivalent to the diploma program he/she wished to transfer.

(6) In internal transfers to diploma programs that accept students with the aptitude test, among other requirements, the condition of being successful in the aptitude test is sought.

Transfer from joint program to diploma programs

ARTICLE 10 - (1) In order for the students placed in the joint program to transfer to the diploma program, the quotas are determined by the senate in such a way that the quota of each diploma program is not less than thirty a week before the registration period at the latest.

(2) Each student who successfully completes the joint program receives as many preferences as the number of diploma programs in the joint program in order to transfer to the diploma program.

(3) In higher education institutions that implement a joint program before the diploma program, students who successfully complete this program can be placed in the diploma programs stipulated in the OSYM Guidelines for the joint program they are placed through a central examination or aptitude test, based on their GPA in the joint program or on the basis of the placement score obtained by adding the candidates' central placement score and GPA. If the placement score of the candidates is equal, priority is given to the one with the higher central placement score. Which of these criteria will be applied is determined by the university senate.

(4) Before the diploma program selection, the time spent outside the foreign language preparatory class is included in the education period.

(5) Candidates who are placed in a joint program with one score type are transferred to diploma programs that accept students with different score types within the same higher education institution, in accordance with the intra-institutional lateral transfer provisions of this Regulation.

CHAPTER FOUR

Inter-Institutional Lateral Transfer

Inter-Institutional Lateral Transfer

ARTICLE 11 - (1) Inter-Institutional Lateral Transfer is made between equivalent diploma programs of higher education institutions at the same level and within the framework of the quotas published by the Council of Higher Education.

(2) For inter-Institutional Lateral Transfer, the student must have a grade point average of at least 60 out of 100 for the semesters he/she is enrolled in.

(3) Candidates who cannot meet the success requirement in the second paragraph, but whose central placement score is equal to or higher than the base score of the diploma program they wish to transfer to, can apply for lateral transfer. **(Repealed last clause-OG-21/9/2013-28772) (...)**

(4) The lateral transfer quotas of higher education institutions and the application and evaluation calendar are announced on the website of the Council of Higher Education.

(5) Lateral transfer quotas and the application and evaluation calendar are announced in January for the second semester and in July for the third semester in diploma programs in which associate degrees are awarded.

(6) In diploma programs with an undergraduate degree; lateral transfer quotas and the application and evaluation calendar for the second and third classes for four-year education providers, for the second, third and fourth classes for five-year education providers, and for the second, third, fourth and fifth classes for six-year educators are announced in July.

(7) Inter-Institutional lateral transfer quota for students in the second, third, fourth and fifth classes is determined regularly every year by the Council of Higher Education as follows; 2 for diploma programs with OSYM entrance general quota of 50 and less than 50; 3 for programs with between 51 and 100, 4 for diploma programs with 101 and above. However, the relevant boards of faculties, colleges or vocational schools may determine additional quotas that do not exceed the difference between the quota of the diploma program to which the transfer will be made and the number of students who have been dismissed or dropped out of the program until the semester in which the transfer quota is determined, and the number of students who have come through lateral transfer within this semester. If an additional quota is determined, these quotas are notified to the Council of Higher Education by the end of the working hours on the thirtieth day of June at the latest. For associate degree diploma programs, additional lateral transfer quotas requested to be opened in the second semester are determined by the relevant board and notified to the Council of Higher Education by the end of the working hours on the thirty-first day of December at the latest.

(8) It is essential to be successful in the foreign language proficiency exam to be held by the relevant higher education institution for lateral transfer to higher education institutions that provide education in a foreign language completely or partially, or **(Additional phrase:OG-21/12/2019-30985)** or to document a score at the level of success determined by the relevant higher education institution from the national or internationally valid foreign language exams recognized by the Council of Higher Education during the application.

(9) Students who wish to transfer to open or distance education programs without quota restrictions apply to the relevant higher education institution until the end of the working hours on the last day of the first week of September.

(10) **(Amended:OG-18/3/2016-29657)** Adjustment for courses that students who come through lateral transfer have taken from the previous diploma program and are successful, is done, and the previous grades for these courses are recorded in the transcript and added to the grade point average.

Evaluation

ARTICLE 12 - (1) The results of the horizontal transfer between institutions are announced on the website of the relevant higher education institution in a such way that the names of all candidates with a valid application, sorted according to the scores taken as a basis for the evaluation.

(2) The preliminary evaluation of the applications is made by the commissions formed by the relevant administrative boards, within the framework of the principles determined by the university senate. The applications are evaluated according to the criteria determined by the university senate, taking into account the candidates' GPA, if any, their success in the common courses of the program they wish to transfer to, and the transfer is made according to the allocated quota.

(3) In case of candidates meeting sufficient conditions, the same number of principal and reserve candidates are determined. Reserve candidates' applications are processed instead of the principal candidates who do not apply within the time specified in the calendar. Adjustment programs of students who have the right to transfer are made in such a way that these students start the new academic semester on the same date as other students.

Lateral transfer from other higher education institutions

ARTICLE 13 - (1) **(Amended phrase:RG-21/12/2019-30985)** Students who continue education at the associate degree and undergraduate degree in higher education institutions affiliated the Ministry of National Defense and the Ministry of Internal Affairs can transfer to other higher education institutions within the framework of the provisions regulated by their own special laws and in accordance with the relevant provisions of this Regulation.

(2) In these institutions (**Amended phrase:OG-21/12/2019-30985**) From these institutions; those who were dismissed due to the acts listed in the 9th article of the Higher Education Institutions Student Disciplinary Regulation, published in the Official Gazette dated 18/8/2012 and numbered 28388, due to failure or lack of discipline cannot apply for lateral transfer to other higher education institutions.

(3) Students who have been dismissed from higher education institutions within the scope of the first paragraph for a reason that is not within the scope of the second paragraph can apply for transfer to other higher education institutions within two years from the date of dismissal. These applications are evaluated according to the provisions of the inter-institutional transfer.

(4) (**Added:OG-16/8/2011-28027**) (**Repealed:OG-21/12/2019-30985**)

Lateral transfer from higher education institutions abroad to those at homes

ARTICLE 14 - (1) Quotas for lateral transfers from higher education institutions abroad can be determined by the university senates. If the quota is determined, the quotas for foreign higher education institutions which are determined in such a way not to exceed half of the quota for inter-institutional lateral transfer for each program and the application conditions determined by the university senate are notified to the Council of Higher Education by the end of the working hours on the thirtieth day of June at the latest together with the quota for inter-institutional lateral transfer. On the website of the Council of Higher Education, all higher education institutions' foreign student quotas, application conditions and evaluation calendar are announced.

(2) In order to transfer from higher education institutions in foreign countries to higher education institutions at home, the student's success conditions for inter-institutional lateral transfer (**Amended phrase:RG-10/6/2020-31151**) specified in the second paragraph of article 11 of this Regulation are sought.

(3) Students who have the base score in the admission of students to the relevant class of the diploma program in the higher education institution in which the student wishes to transfer can apply for lateral transfer without seeking success in all the courses they have studied abroad. Transfer applications of students who apply in this way are evaluated out of the scope of the quota for foreign transfer within the framework of the principles determined by the university senate.

(4) In applications from foreign universities, it is required that the higher education institution in which the student has studied abroad and the program in which the education is given are recognized by the Higher Education Council as an institution authorized to grant an associate degree or undergraduate diploma and that the equivalence of the diploma program that the student is registered with to the associate degree or undergraduate diploma program applied for horizontal transfer is accepted by the relevant university.

(5) The minimum scores in the Student Selection and Placement Exams held by the Measuring Selection and Placement Center, and exams and scores accepted as equivalent to them, which will be used in the evaluation of transfer applications of students who start higher education abroad to higher education programs in Turkey, are announced by the Higher Education Council together with the quota for international transfers determined by universities. Candidates must have at least the announced scores or above in order to apply for lateral transfer.

(6) (**Added:OG-18/3/2016-29657**) In lateral transfer from higher education institutions abroad, the number of students who can transfer to each class of a program from the same higher education institution abroad cannot exceed 15 percent of the foreign quota of the relevant class of that program. In the calculation of 15 percent, numbers below 1 are rounded up to 1. If the part after the comma is less than 5, it is rounded down, and if it is 5 and above, it is rounded up.

(7) (**Added:OG-21/12/2019-30985**) The Council of Higher Education can determine additional conditions other than the provisions of this Regulation regarding the lateral transfer from higher education institutions established abroad, including the Turkish Republic of Northern Cyprus, to the programs of higher education institutions at home for which success ranking is sought. (SİL) (**Ek ibare:RG-9/4/2021-31449**) Yurt dışındaki bir yükseköğretim kurumundan ülkemizdeki başarı sıralaması şartı aranan bir programa yatay geçiş yapılabilmesi için; (Added phrase :OG-9/4/2021-31449) In order to be able to transfer from a higher education institution abroad to a program at home for which the success ranking is sought; Followings are required:

a) (**Added:OG-9/4/2021-31449**) The year the student started higher education, that the university is in the top four hundred in the world rankings determined by the ranking institutions taken as basis by the Council of Higher Education, and that student meets the term/class and achievement requirements in this Regulation,

b) (**Added:RG-9/4/2021-31449**) In case of being enrolled in a university other than the top four hundred;

1) That those who have completed their secondary education in Turkey must have taken the central placement exam in any case, and that the required program must have met the success ranking requirement in the relevant score type as of the enrollment year,

2) That those who have completed at least the last two years of their secondary education abroad, must have successfully passed at least four semesters of the diploma program they are enrolled in excluding the preparatory class.

Foreign national students

ARTICLE 15 - (1) The quota of foreign students who are nationals of that country coming from foreign countries determined by the Council of Higher Education is not subject to the limitation specified in the first paragraph of Article 14 of this Regulation.

CHAPTER FIVE

Double Major, Minor and Inter-Institutional Credit Transfer

Double Major Program

ARTICLE 16 - (1) (**Amended:OG-9/6/2017-30091**) A double major program can be opened between associate degree programs and other associate degree programs conducted in the same higher education institution, between undergraduate programs and other undergraduate programs or associate degree programs, upon the recommendation of the relevant departments and faculty/school boards, with the approval of the Senate. (**Added clause:OG-21/12/2019-30985**)⁽¹⁾ In the programs for which success ranking is required, the student who wishes to do a double major must meet the success ranking requirement determined by the Higher Education Council of the relevant program in the year he is enrolled, in addition to the other conditions determined in this Regulation.

(2) (**Amended:OG-9/6/2017-30091**) The admission of students to the second major diploma program is done with the approval of the faculty/school administrative board upon the recommendation of the relevant department where that program is conducted.

(3) It is not possible to enroll in more than one second major diploma program at the same time. However, it is possible to enroll in a minor program with a second major diploma at the same time.

(4) Students in the second major diploma program can transfer to the second major diploma program when they meet the conditions suitable for the internal transfer provisions in the major diploma program.

(5) In the admission of students to the double major diploma program, which admits students with an aptitude test, it is also required to be successful in the aptitude test.

(6) (**Added:OG-16/8/2011-28027**) The courses and credits that the student must take in the double major program are determined with the approval of the Senate upon the recommendation of the relevant departments and faculty committees, taking into account the Higher Education Field Qualifications determined by the Council of Higher Education. The relevant double major undergraduate program should be arranged in such a way as to ensure that the student has the learning outcomes defined according to the knowledge, skills and competencies that should be gained at the end of the program

Application period

ARTICLE 17 - (1) (**Amended:OG-9/6/2017-30091**) The student can apply to the second major diploma program at the beginning of the third semester at the earliest in the major undergraduate diploma program, and at the beginning of the fifth semester in four-year programs, at the beginning of the seventh semester in five-year programs and at the beginning of the ninth semester in six-year programs, at the latest; in the major associate degree program, at the beginning of the second semester at the earliest and at the beginning of the third semester at the latest.

(2) (**Amended:OG-2/5/2014-28988**) Students with a grade point average of at least 70 out of 100 at the time of application and who are in the top 20% of the major diploma program in terms of success in the relevant class of the major diploma program can apply to the second major diploma program. In addition, higher education institutions can determine a quota in accordance with the following conditions and students can apply within the scope of these conditions:

a) The quota of the students who will make a double major is determined by the university senates, provided that the overall grade point average in the major diploma program is at least 70 out of 100, and the success ranking in the relevant class of the major diploma program is not less than 20%.

b) Except for law, medicine and health programs and engineering programs, the quotas of the double major programs are determined by the university senates, not less than 20% of the quota of the programs.

c) Students who have a grade point average of at least 70 out of 100 in the major diploma program but are not in the top 20% of the major diploma program in terms of success in the relevant class of the major diploma program can also apply to the double major program if they have a score not less than the base score of the program where double major will be done.

(3) In order to apply for the double major diploma program, the student must successfully complete all the courses taken in the major diploma program until the semester he/she applies.

(4) In order for the student to graduate from the double major program, the GPA must be at least 70 out of 100. During the entire double major education, the student's GPA can decrease to 65 out of 100 for once. A student whose GPA falls below (**Amended phrase: OG-21/12/2019-30985**)⁽²⁾ 70 out of 100 for the second time is dismissed from the second major diploma program.

(5) The student who continues the second major undergraduate diploma program is able to be awarded a graduation diploma only if he/she graduates from the first major diploma program he/she has attends.

(6) The courses taken by the student studying in the double major second diploma program and whose equivalence are accepted are shown in the transcript.

(7) (**Amended:OG-18/3/2016-29657**) The education period of students who have the right to graduate from the major diploma program but cannot complete the second major diploma program is the maximum period specified in paragraph (c) of Article 44 of the Law No. 2547 from the academic year in which they registered for the second major diploma program.

(8) A student who does not take courses from the double major program for two consecutive semesters will be disenrolled from the second major diploma program.

(9) (**Amended:OG-2/5/2014-28988**) The senate determines how the courses taken in the second major program of the students who have been removed from the double major program are evaluated. The courses in which the student is successful in the second major program that are not accepted in the major program are included in the transcript and diploma supplement, without being included in the GPA.

(10) (**Repealed:OG-2/5/2014-28988**)

Minor program

ARTICLE 18 - (1) Higher education institutions may organize minor programs by determining the principles and application conditions with the proposal of the relevant administrative boards and the approval of the senate.

(2) Only a certificate of achievement (Minor Certificate) is issued to those who have completed their minor program in the field in which they have been trained. These documents do not replace diplomas.

(3) The quotas of minor programs are determined by the administrative board that decides to open the relevant program.

(4) Applications are evaluated by the relevant administrative boards where that program is carried out.

Application period

- ARTICLE 19** - (1) A student can apply to the minor program at the beginning of the third semester at the earliest and at the beginning of the sixth semester at the latest.
- (2) Students who have successfully completed all the credit courses in the undergraduate program they have taken until the semester they apply in may apply to the minor program.
- (3) At the time of application, the student's overall grade point average in the major program must be at least 65 out of 100.

Credits

ARTICLE 20 - (1) The student whose application is accepted to the minor program must take the courses determined by the senate decision within the scope of the minor program and succeed in these courses. These courses are decided between the relevant departments and submitted to the approval of the relevant faculty boards and the university senate. **(Amended: OG-2/5/2014-28988)** In order to continue the minor program, the student's grade point average in the major program must be at least 60 out of 100. The student who cannot meet this requirement will be deregistered from the minor program. Courses in which the student is successful and not counted towards the major program are included in the transcript and diploma supplement, without being included in the GPA.

- (2) **(Amended:OG-18/3/2016-29657)** Students who have the right to graduate from the major program but cannot complete the minor program are given an additional period of two semesters at the most, with the decision of the relevant administrative boards.

Graduation

ARTICLE 21 - (1) The success status of the student in the minor program does not affect his graduation from the major program.

- (2) A minor student may leave the program voluntarily in any semester of the study period. Students who cancel their registration from the minor program cannot re-register to the same minor program.

- (3) A student who does not take courses from the minor program for two consecutive semesters will be disenrolled from this program.

- (4) The senate determines how the courses taken by the students who have been removed from the minor program are evaluated.

- (5) With the decision of the Senate, new conditions can be introduced in addition to those specified in this regulation regarding minor programs, and the minimum success grades foreseen can be increased.

Exchange programs and taking course as a private student

ARTICLE 22 - (1) The credits of the courses or practices taken by the student enrolled in a higher education institution in Turkey or abroad, within the scope of national and international student exchange programs or as a special student, from another higher education institution at the same level can be counted from the obligations of the diploma program in which he/she is registered with the decision of the relevant administrative board.

- (2) The time spent by the student as a special student and in the exchange program is included in the education period.

- (3) **(Repealed:OG-2/5/2014-28988)**

- (4) Students in special studentship and exchange programs pay their contribution to the higher education institution they are enrolled in.

- (5) Students who will attend summer schools as special students pay the summer school fee to the higher education institution where they take the course.

- (6) Students studying in programs whose language of instruction is Turkish must certify that their foreign language proficiency is sufficient in order to be able to take courses from programs where the language of instruction is foreign language.

Simultaneous education in higher education institutions

ARTICLE 23 - (1) **(Amended:OJ-18/3/2016-29657)** Students cannot be enrolled in more than one program at the same level of higher education institutions that provide formal education.

- (2) Students enrolled in or graduates of any formal vocational school program in higher education institutions can enroll in open education associate degree programs that are carried out with the open education system and have no quota limitation and provided that it is different from the associate degree program they have studied or graduated from.

- (3) Students enrolled in any formal undergraduate program of higher education institutions or graduates of these programs can enroll in open education undergraduate or associate degree programs that are carried out with the open education system and have no quota limitation and provided that it is different from the undergraduate degree program they have studied or graduated from.

- (4) Students or graduates of formal vocational school programs who have also enrolled in an open education associate degree program, prefer one of the formal vocational school or open education associate degree program where they will graduate from, in the vertical transfer process to undergraduate programs.

- (5) Military service procedures of male students who will enroll in the open education program with formal education is carried out according to their status in formal education. The enrollment of these students in open education programs does not provide any rights regarding military service. Students who cancel their registration from formal education after enrolling in open education programs benefit from all student services, including military service, provided that they document this situation.

CHAPTER SIX

Special Considerations

ARTICLE 24 – (1) In case of permanent assignment to another place of those assigned to primary and permanent public services in public institutions and organizations, the children and spouses they are obliged to take care of, education and training for each grade or semester of the equivalent diploma program, except for the last year or the last two semesters. Central placement points at the entrance to the diploma program they are enrolled in, at the latest within one month from the start of the year, can be transferred without seeking a quota, provided that they are higher than the base score of the diploma program in higher education institution they will attend as of the year they were placed.

- (2) In the case of internal transfer from higher education institutions abroad, if the student's mother or father returns to Turkey due to the termination of his duty, if he is a civil servant, if he is a worker, he must have studied at least one year excluding the foreign language class and successfully passed all the end-of-year exams enough for a transfer application. The relevant administrative boards of the higher education institution to which the lateral transfer application is made, evaluate the students who apply in this way out of the scope of the quota for foreign transfer.

- (3) The applications of the children of foreign diplomats serving in Turkey to higher education institutions are evaluated by the administrative board of the higher education institution to which they apply, regardless of the quota requirement. If the application is accepted, the necessary adjustment program is prepared for each student.

CHAPTER SEVEN

Miscellaneous and Final Provisions

ARTICLE 25 - (1) In order to ensure that students who successfully complete the courses they take in the higher education institution they attend exchange programs do not lose their semester, a protocol is signed between the two higher education institutions, which envisages the course adjustment before the exchange.

- (2) Among students who continue their international joint diploma program in a higher education institution in Turkey; those who have been dismissed from a higher education institution abroad due to academic failure can transfer to an equivalent diploma program in their own higher education institution or in another higher education institution within the framework of the transition conditions in this Regulation, taking the success grade in the higher education they have received in Turkey as basis.

- (3) Transfers from the joint international diploma program to other international joint programs carried out in the same field within the same university or another university, from international joint diploma programs to other domestic diploma programs or from a domestic diploma program to international joint diploma programs are made in accordance with the provisions of this Regulation.

- (4) **(Repealed:OG-18/3/2016-29657)**

- (5) If special students or students participating in the exchange program do inter-institutional lateral transfer, only the courses that have been accepted in the diploma program they are enrolled in can be transferred.

Repealed regulation

ARTICLE 26 - (1) As of the effective date of this Regulation, the Regulation on the Principles of Inter-Institutional Lateral Transfer at Associate Degree and Undergraduate Level published in the Official Gazette dated 21/10/1982 and numbered 17845 has been repealed.

Lateral transfer with central placement score

ADDITIONAL ARTICLE 1 - **(Added: OG-21/9/2013-28772) (Amended: OG-2/5/2014-28988)**

- (1) If the student's central placement score in the year they are enrolled is equal to or higher than the base score of the diploma program they want to be transferred to, the student can apply for lateral transfer, including the preparatory class. The application calendar for lateral transfer to the program, the principles regarding the student quota and the procedures and principles regarding lateral transfers are determined by the Higher Education Executive Board. In accordance with the determined procedures and principles, the applications of the students are evaluated by the relevant boards of higher education institutions and their transfers are accepted. In cases where the application is more than the quota, lateral transfer of the candidate as much as the quota is accepted by starting from the candidate with the highest OSYS (Student Selection and Placement Exam) score and ranking.

- (2) **(Added:OG-18/3/2016-29657)** Within the scope of this article, the maximum education period of the students who transfer to a different program from the program they are studying is calculated by subtracting the class they are accepted from the maximum education period of the program.

Lateral transfer in special cases

ADDITIONAL ARTICLE 2 - **(Added: OG-21/9/2013-28772)**

- (1) Students studying in countries where education is determined by the Council of Higher Education as unsustainable due to violence and humanitarian crisis can apply for lateral transfer to higher education institutions in Turkey. The procedures and principles regarding this subject are determined by the Council of Higher Education.

Resolution of the issues

ADDITIONAL ARTICLE 3 - **(Added: OG-2/5/2014-28988)**

- (1) The Executive Board of Higher Education is authorized to eliminate the problems that may arise in the implementation of the provisions of this Regulation.

Existing double major and minor programs

PROVISIONAL ARTICLE 1 - (1) In double major and minor programs, which started to be conducted before the effective date of this Regulation, the principles determined by the relevant higher education institution at the opening of the program are applied.

Enforcement

ARTICLE 27 - (1) The provisions of this Regulation on inter-institutional lateral transfer enter into force on 1/6/2010, other provisions on the date of publication.

Execution

ARTICLE 28 - (1) The provisions of this regulation are executed by the President of the Council of Higher Education.

- (1) *This amendment shall come into effect from the spring semester of the 2019-2020 academic year.*

(2) This change shall come into effect from the fall semester of the 2020-2021 academic year.

	The Official Gazette in which the Regulation was published	
	Date	Number
	24/4/2010	27561
	Official Gazettes in which Regulations Amending the Regulation were Published	
	Date	Number
1.	16/8/2011	28027
2.	21/9/2013	28772
3.	2/5/2014	28988
4.	18/3/2016	29657
5.	9/6/2017	30091
6.	12/4/2019	30743
7.	December 21, 2019	30985
8.	10/6/2020	31151
9.	9/4/2021	31449