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**NISANTASI UNIVERSITY DIRECTIVE FOR SUMMER SCHOOL**

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**CHAPTER ONE****Purpose, Scope, Ground and Definitions****Purpose**

**ARTICLE 1** – (1) The purpose of this Directive is to regulate the procedures and principles regarding an additional education program to be held in the summer months, excluding the fall and spring semesters, in the departments/programs providing associate and undergraduate education and foreign language preparatory classes at Nisantasi University.

**Scope**

**ARTICLE 2** – (1) This Directive applies to the provisions regarding the procedures and principles to be applied in the departments/programs and foreign language preparatory classes that will be held in the summer months at Nisantasi University.

**Ground ARTICLE 3** – (1) This Directive has been prepared on the ground of subparagraph (c) of the 7th article of the Higher Education Law No. 2547 and the relevant articles of the Nisantasi University Regulation on Associate Degree and Undergraduate Education

**Definitions**

**ARTICLE 4** – (1) In this Regulation;

- a) Preparatory Class: Refers to Nisantasi University Foreign Language Preparatory Class.
- b) Board of Trustees: Refers to Nisantasi University Board of Trustees.
- c) Student Affairs Department: Refers to Nisantasi University Student Affairs Department.
- d) Senate: Refers to the Nisantasi University Senate.
- e) University: Refers to Nisantasi University.
- f) Administrative Board: Refers to Nisantasi University Administrative Board.

**CHAPTER TWO****Principles of Summer School, Courses and Success Grade****The purpose of summer education**

**ARTICLE 5** – (1) The aims of summer education are as follows:

- a) To benefit from the educational opportunities of the university in the summer months.
- b) In the summer school, the student can also take a course that he has never taken in the previous semesters, that he did not get the right to take the exam (except for the graduation thesis/project), that he failed, or that has already succeeded in order to increase the weighted GPA. Graduation thesis/project is not given in the summer school program.
- c) To prevent the accumulation of students in the programs and to increase the efficiency in education.
- d) To enable students to reduce the course load that may occur in the following semesters by taking the courses they have never taken in the previous semesters.
- e) To enable students who failed in the preparatory class to complete their preparatory education.

- f) To enable students who went abroad within the scope of Erasmus and international student exchange programs, enrolled in our university with vertical/lateral transfer, or enrolled in double major/minor programs, to take the courses they could not take in the previous semesters during their education or the courses they failed, in summer education.
- g) To enable students from other higher education institutions to benefit from the educational opportunities of Nisantasi University.

### **Scope and period of summer education**

**ARTICLE 6** – (1) Enrollment in Summer School courses, the start and end of the courses, and the principles regarding exams are carried out according to an academic calendar to be determined by the Senate.

- (2) In the Summer School, courses are held as much as the course hours in the fall and spring semesters. This rule is not applied in the preparatory class.
- (3) Summer School is optional and the education period is seven weeks at most. This period also includes midterm and final exams.
- (4) The time spent in summer education is not considered as the education period.

### **Opening of courses in summer education**

**ARTICLE 7** – (1) Compulsory courses in university education programs are offered in the required semester. These courses cannot be postponed to summer school.

- (2) The courses to be offered in the summer school are determined by the administrative board. As a result of the pre-enrollment, the number of students is determined and the relevant administrative board decides whether the course will be opened or not.

### **Fees in summer education**

**ARTICLE 8** - (1) The fees for the courses to be offered in the summer school are determined and announced by the Board of Trustees each year. For pre-enrollment, the student are required to deposit the entire summer school course fee. (2) If the students who are studying in the scholarship quota of the university take courses in the summer school, their current scholarships are not considered valid.

- (3) Students who want to drop out of the course due to their excuses apply to the Department of Student Affairs with a petition within the first 3 days from the start of the courses, their course enrollment(s) will be canceled and their fees will be refunded. Applications made out of the specified period is not considered valid.
- (4) The fee of the student who does not attend or fails a course in the Summer School, even though he/she has enrolled, is not refunded.
- (5) If the course is not opened, the course enrollment fee paid by the student is refunded.

### **Taking and dropping courses at the Summer School**

**ARTICLE 9** – (1) The national credit/European credit transfer system (ECTS) load that the student can take in summer school is determined by the Senate every year. Only the courses to be offered by the foreign language preparatory class in the summer school can be taught for a maximum of thirty hours a week.

- (2) Students who have completed the maximum education period in the Law No. 2547 at the end of the spring semester and have come to the stage of dismissal can also take courses from the summer education. The dismissal process is carried out at the beginning of the fall semester of the next academic year.
- (3) The courses taken in the Summer School are treated like the courses in the fall and spring semesters.
- (4) During the course of the summer school, the decision regarding the prerequisite courses is made by the Senate.

- (5) Students can enroll in the courses in the Summer School to take the courses they could not take before because they failed and/or did not have enough credits. In addition, those with a grade point average of 3.00 and above on the condition that they have taken all the courses until the current semester and succeeded, can take 1 (one) course, provided that it is opened in the upper semester. The success grade of the course that students have taken from the upper class is included in the general weighted grade point average and the semester average of the courses.

#### **Taking summer school courses from another higher education institution**

**ARTICLE 10** – (1) In order for students to take a course from another higher education institution's summer school, the said course must not have been opened in the summer school of the University.

(2) The student must apply to the relevant academic unit in advance for a document containing the curriculum, language, credits and hours of the course to be taken from a different higher education institution, as well as the summer school academic calendar. If the application is approved by the relevant academic board, the student can take courses from a different higher education institution.

#### **Attendance**

**ARTICLE 11** – (1) Attendance to classes in summer school is compulsory.

(2) Even if the students have met the attendance requirement in the courses they have taken before, they have to continue the courses they took in the summer education. (3) Withdrawal from the course and being considered on leave are not applied in summer education.

#### **Success grade**

**ARTICLE 12** – (1) Evaluation of exams in summer school is subject to the relevant provisions of Nisantasi University Regulation on Associate Degree and Undergraduate Education and Examination.

### **CHAPTER THREE**

#### **Miscellaneous and Final Provisions**

##### **Conditions without Provisions**

**ARTICLE 13** – (1) In cases where there is no provision in this directive; Nisantasi University Regulation on Associate Degree and Undergraduate Education and Examination and the decisions of the Council of Higher Education, the Senate and the authorized boards of the relevant units are implemented.

##### **Regulation to be repealed**

**ARTICLE 14** – (1) Nisantasi University Regulation on Summer Education published in the Official Gazette dated 21 November 2013 and numbered 28828 has been repealed.

##### **Enforcement**

**Article 15**-(1) This directive enters into force on the date of its adoption by the Senate.

##### **Execution**

**ARTICLE 16** – (1) The provisions of this Directive are executed by the Rector of Nisantasi University.