

NİŞANTAŞI UNIVERSITY
FOR SUPERVISED ONLINE EXAMS
2021-2022 SUMMER SEMESTER FINAL EXAM ANNOUNCEMENT

The rules to be followed before and during the exam are listed below. The exams of students who do not comply with these rules will be deemed invalid. Please read carefully.

Supervision will be carried out on Microsoft Teams application. Therefore, students who will take the online exam must install the Microsoft Teams application and attend the meeting in the exam group before the exam starts. Your microphone and camera must be turned on (You must allow the Microsoft Teams to use your camera and microphone) during the exam. If your audio or video is cut off/blocked, your exam will be deemed invalid. Students who do not accept these conditions can take the exam at the computer labs on our campus, accompanied by a supervisor, during the exam.

THINGS TO DO BEFORE THE EXAM FOR ONLINE SUPERVISED EXAMS

- Check your university e-mail (yourstudentnumber@std.nisantasi.edu.tr) username and password.
- Check your virtual campus username and password.
- Install the Microsoft Teams application on the device you will take the exam and log in.
- Check your group in Microsoft Teams application until 26.08.2022. If you have not received any notification, contact your group administrator.
- Check your internet quota. If it is not enough, be sure to increase it.
- Check all updates on your device. Make sure to complete any missing updates.
- **If you experience problems such as update, internet quota, power cut off, it will be your responsibility and your exam will be deemed invalid. You can also take these exams in the computer labs on campus. Our computer labs will be open during the exam period.**

THINGS TO DO DURING THE EXAM

- Exams will be held within the specified time.
- Even if your exam time is not over, the system will shut down when the exam time is over.
- **You cannot start the exam without getting approval from the Teams group. Exams started without approval will be considered invalid.**
- **General exam rules apply**