T.C. NİŞANTAŞI UNVERSITY
STUDENT COUNCIL DIRECTIVE

PART ONE
Purpose, Scope, Basis and Definitions

Objective
ARTICLE 1-(1) The purpose of this Directive is to regulate the establishment, duties, powers and working principles of the Student Council, which is established in order to protect the rights of Associate and Undergraduate students attending Nişantaşı University in meeting and developing their educational, health, sports and cultural needs, to ensure that they are sensitive to national interests, to establish effective communication between the administrative bodies of the University and the students, to convey the expectations and requests of the students to the administrative bodies and to ensure the participation of the students in decisions on education and training.

Scope
ARTICLE 2-(1) This Directive covers the provisions regarding the establishment, duties, powers and working principles of the Student Council established with the authority to represent the Associate and Undergraduate students registered at Nişantaşı University.

Basis
ARTICLE 3-(1) The Directive has been prepared based on the Regulation on Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions published in the Official Gazette dated 13/06/2020 and numbered 31154.

Definitions
ARTICLE 4-(1) In this Directive;

a) Department / Programme / Department / Major Student Representative: The student elected by the students of each department / programme / department / major branch / major branch in the Faculties, Schools, Conservatories or Vocational Schools affiliated to Nişantaşı University to represent the students of their department / programme / department / major branch / major branch in the student council,
b) Faculty / School / Conservatory / Vocational School Student Representative: The student elected by the student representatives of the departments / programmes / departments / departments / departments in the Faculties, Schools, Conservatories or Vocational Schools affiliated to Nişantaşı University to represent the students of the Faculty, School, Conservatory or Vocational School among themselves in the student council,
c) Student Council President: The president of the student council and the student council board of directors at Nişantaşı University,
d) Student Council Supervisory Board: The supervisory body of the student council at Nişantaşı University,
a) General Assembly of the Student Council: The board consisting of the student representatives of the faculty / college / conservatory / vocational school of Nişantaşı University and the student representatives of the department / programme / department / department / department,
b) Student Council Executive Board: The board consisting of student representatives from faculties/schools/conservatories/vocational schools at Nişantaşı University,
c) University Nişantaşı University,
d) Rector: Rector of Nişantaşı University,
e) Senate Nişantaşı University Senate,
f) Secretary General Secretary General of Nişantaşı University,

ğ) Selection Committee: The board consisting of non-student academic and administrative staff determined by the Rector,

ı) Board of Directors Nişantaşı University of Directors,

g) National Student Council of Higher Education Institutions: The student union established by the presidents of student councils of higher education institutions in Turkey,

h) Higher Education Institution Student Council: It refers to the student union established by democratic procedures among students in higher education institutions.

PART TWO
Student Representatives and Student Council

General Principles for Student Representative Elections

ARTICLE 5-(1) Election to be held at Nişantaşı University to determine the members of the student council and to establish its organs by the election board according to the calendar to be determined by the Rectorate until December. In the elections held within this period and programme, if no result is obtained in a unit for any reason, no representative is elected in that unit.

(2) Students who will be candidates for student representatives shall notify their candidature in writing to the Dean's Office/Directorate of the faculty/school/conservatory/vocational school at least one week before the election date.

Qualifications for Student Representative Candidates

ARTICLE-6-(1) Student who will be candidates for student representatives.

a) Being a student enrolled in at least the second year of the relevant FacultySchoolConservatory or Vocational School,
b) Not being a member or officer in political party organs,
c) No criminal record due to disgraceful offences,
d) Not received any disciplinary penalty other than warning,
e) Not have been de-registered during the election period,
f) GPA of 2.75 out of 4 and above 70 out of 100 and above,
g) Double major students can only be candidates from one department/programme/division/major,
h) No affiliation or association with, or contact with, terrorist organizations.

Electoral Commission

ARTICLE-7-(1) Nişantaşı University Election Board is chaired by a Vice Rector appointed by the Rector and consists of the University Secretary General and enough members appointed by the Rector.
It consists of several academic and administrative staff.

The duties and powers of the Board are as follows;

a) Making the election announcement,
b) Ensuring that elections are held in safety,
c) Determination of the personnel to be assigned to election affairs,
d) Examination of the eligibility of candidates and of eligible candidates,
e) Decision on objections related to candidates and elections,
f) To check whether the publicity campaigns of the candidates within the period set for the elections are following the procedure,
g) Follow-up and finalization of the election process,
h) Announcement of the election results.

Election of the Student Representative of the
Department/Programme/Division/Division of Arts ARTICLE-8-(1) Student representative of the department/programme/division/division of arts,
by the students of the department/programme/division/major discipline, from among themselves, of those participating in the election
shall be elected by majority vote for a one-time term of two years.

(2) The elections can be held via the web page, and how the election will be held is announced by the election board.

(3) Qualifications for the election of the student representative of the department/programme/division/art discipline In the event that he/she loses his/her position or his/her term of office ends before the end of his/her term for any reason, a new representative is elected by the same procedure within one month in the relevant department/programme/division/major discipline to complete the remaining term.

Duties of the Department/Programme/Division/Division of Arts and Sciences Student Representative ARTICLE-9-(1) The duties of the department/programme/division/division of arts and sciences student representatives are as follows:

a) To carry out the work of the student council in the department/programme/department/major branch it represents.
b) To announce the decisions taken by the student council bodies in the unit they represent and to monitor their implementation.
c) To determine the student problems in the department/programme/department/major in the department/programme/department/major in which it is represented and to forward them to the relevant management bodies of the student council and the University for their solution.
d) To coordinate student activities in the department/programme/department/major in which he/she represents.
e) Representing the students of their own department/programme/division/major in student activities.
f) To improve communication between the students in the department/programme/division/major field of study he/she represents and the management bodies of these units.
g) To attend the academic meetings of the department/programme/department/major in which he/she represents during the discussion of issues related to students.
h) To prepare reports on their work and to create an archive.

Faculty / School / Conservatory / Vocational School Student Representative Election
ARTICLE-10-(1) Faculty / School / Conservatory / Vocational School student representatives are elected by the student representatives of the department / programme / department / art branch from among themselves, with the majority of those participating in the election and for two years.

(2) In the event that there is no majority in the election, the candidate with the highest-grade point average shall be elected, and if the grade point averages are equal, lots shall be drawn in the presence of the election board.

(3) In faculties/schools/conservatories or vocational schools where there is only one department/programme/department/major, the student representative of the existing department/programme/department/major serves as the representative of the faculty/school/conservatory or vocational school in question.

(4) In the that the Faculty / School / Conservatory / Vocational School student representative loses the qualifications for election or leaves his/her office before the end of his/her term for any reason, the remaining term

A new representative is elected by the same procedure within fifteen days at the relevant faculty, college, conservatory or vocational school of the University.

Duties of the Faculty/School/Conservatory/Vocational School Student Representative

ARTICLE-11-(1) The duties of the Faculty / School / Conservatory / Vocational School student representative are as follows:

a) To carry out the work of the student council in the Faculty, School, Conservatory or Vocational Schools represented.
b) To announce the decisions taken by the student council bodies in the Faculty, School, Conservatory or Vocational School represented and to monitor their implementation.
c) To determine the student problems of the Faculty, School, Conservatory or Vocational School it represents and to forward them to the relevant management bodies of the student council and the University for their solution.
d) To represent the students of the Faculty, School, Conservatory or Vocational School in student activities.
e) To coordinate student activities in the Faculty, School, Conservatory or Vocational School he/she represents.
f) To attend the board of directors and academic board meetings of the Faculty, School, Conservatory or Vocational School represented during the discussion of student-related issues.
g) Department/programme/department to carry out studies to improve communication between students of branches/majors.

Student Council President

ARTICLE-12-(1) Student council ,Presidency University and the student representative of the unit determined according to the alphabetical order of the names of the affiliated Faculty / School / Conservatory undertakes.
(2) If the president of the Council loses the qualifications listed in Article 6 or leaves his/her position before the end of his/her term for any reason, the candidate who receives the highest number of votes in the Faculty / School / Conservatory student representation election represented by the president becomes the president to complete the remaining term.

Duties of the Student Council President

ARTICLE-13-(1) The duties of the student council president are as follows.

a) Representing university students in national and international student activities.
b) To determine the agenda of the general assembly of the student council and the student council executive board meetings and to chair these meetings.
c) To ensure that the decisions taken by the student council general assembly and the student council executive board are announced and monitor their implementation.
d) At the end of the term of office, submit a one-year activity report to the next student council general assembly.
e) To attend the relevant Senate and Board of Directors meetings during the discussion of issues related to students.

Student Council General Assembly

ARTICLE-14-(1) The general assembly of the student council consists of the representatives of the Faculty, School, Conservatory or Vocational School of the University and the student representatives of the department/programme/division/art branch and is the highest decision-making body in the student council.
(2) The general assembly of the student council has its ordinary meeting at least twice a year. The general assembly of the student council convenes with most of the members.

(3) The agenda of the general assembly of the student council is notified to the members in writing by the student council president at least fifteen days in advance. If the meeting quorum specified in this Directive is not met upon the announcement, the announcement process is repeated in the same way.

(4) In the general assembly of the student council, the members of the executive and supervisory boards are elected by the absolute majority of those attending the meeting. These elections are held by secret ballot and open counting. Other decisions are taken by an absolute majority of those attending the meeting and by an open ballot.

(5) The general assembly of the student council may be called for an extraordinary meeting by the Student Council Executive Board upon the decision of the student council executive board or upon the written application of 1/4 of the general assembly members. In these cases, the general assembly meeting shall be held within fifteen days at the latest. The student council executive board determines and conducts the extraordinary general assembly meetings of the student council and its agenda.

Duties of the General Assembly of the Student Council

ARTICLE-15-(1) The duties of the general assembly of the student council are as follows:

a) 12. to determine the president of the student council according to the procedure in Article 12.
b) To elect the members of the student council executive board.
c) To elect the members of the student council supervisory board.
d) To take decisions regarding the problems of the student council students and to forward the decisions taken to the rectorate.
e) To determine the term objectives of the student council.

Student Council Executive Board

ARTICLE-16-(1) The student council executive board consists of eight students and the student council president, one of whom is the vice-president, elected by the members of the student council general assembly from among themselves, with the absolute majority of those participating in the election and for two years. The student council executive board is responsible to the student council general assembly.

(2) The student council board of directors convenes quarterly in the absence of the president under the direction of the vice president. The agenda, place and date of the board meeting are announced to the board members by the chairman at least seven days in advance. The board convenes with the absolute majority of the total number of members and takes decisions with the absolute majority of those attending the meeting. In case of equality in votes, the side of the chairman shall be deemed to be the majority.

Duties of the Student Council Executive Board

ARTICLE-17-(1) The duties of the student council executive board are as follows.

a) To make the division of labor and distribution of duties among its members regarding its activities.
b) To ensure the implementation of the decisions taken by the general assembly of the student council.
c) To determine the problems of university students, to convey their views and opinions to the relevant management bodies of the University.
d) To develop social awareness projects in cooperation with non-governmental organizations and to encourage student participation in these projects within the University.
e) To carry out studies for student participation in national and international education and youth programmes.
f) To develop relations with national and international student unions and organizations.
g) To establish working groups in the fields of food, transport, accommodation, cafeteria, clubs, scholarships, education, art, culture and sports and to ensure their cooperation.
h) To inform the members of the general assembly of the student council about their work.
i) To announce and monitor the decisions of the national student council to the students of the University.
j) To prepare reports of the work carried out and to create an archive.

Student Council Supervisory Board

ARTICLE-18-(1) The supervisory board of the student council consists of a chairman and four members elected by the members of the general assembly of the student council from among themselves, excluding those elected to the executive board of the student council, with the absolute majority of those participating in the election and for two years

Duties of the Student Council Supervisory Board

ARTICLE-19-(1) The duties of the student council supervisory board are as follows.

a) To supervise whether the student council executive board works in accordance with the provisions of this Directive, the directives to be prepared by the University and the decisions of the student council general assembly.
b) To inform the Rectorate and the general assembly of the student council about the work carried out.

PART THREE
Miscellaneous and Final Provisions

Scope of Duties of the Student Council and Relations with the National Student Council

ARTICLE-20-(1) The duties of Nişantaşı University Student Council are covered by the "Regulation on Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions". The duties and relations of the Student Council President in the General Assembly of the National Student Council are also carried out according to this regulation.

Allocation of Room, Research and Equipment to the Student Council and Administrative and Financial Issues

ARTICLE-21-(1) In order to fulfil the duties, set out in this Directive, the University allocates a room deemed appropriate within the institution to the student council and provides the necessary tools and equipment for its work.
(2) For the assignments made by the University to the student council presidents and representatives, domestic and international expenses and participation fees are covered by the General Secretariat to the extent of budgetary possibilities.

(3) The student council and its units carry out all their activities and operations under the General Secretariat and the units it determines.

Cases Not Provided

ARTICLE-22-(1) About the situations where there is no provision in this Directive,
The provisions of the Regulation on Student Councils of Higher Education Institutions and National Student Council of Higher Education Institutions and other relevant legislation and the decisions of the University Executive Board are applied.

Enforcement

ARTICLE-23-(1) This Directive enters into force as of the date of its adoption by the Nişantaşı University Senate

Execution

ARTICLE-24-(1) The provisions of this Directive shall be executed by the Rector of Nişantaşı University.

Senate Members Approving the Directive	
DATE	**Number**
23.10.2013	2013/14
13.10.2015	2015/26