

Annex to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet of Nisantasi University

1. Institutional Information

1.1. Institutional details

Name of the institution	NISANTASI UNIVERSITY
Erasmus Code	TR ISTANBU45
E-mail	erasmus@nisantasi.edu.tr
Official website	http://www.nisantasi.edu.tr

1.2. Main contacts

Contact person	Asuman TÜRKMEN YILDIZ
Responsibility	Erasmus+ Institutional Coordinator
Contact details	asuman.turkmen@nisantasi.edu.tr / Phone : +90 212 210 1010 ext : 1220

Contact person-2	
Responsibility	
Contact details	

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following the agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
Student Mobility for Studies	For All	TR, EN	B1, B2
Staff Mobility	For All	EN	B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

2.2. Additional requirements/information

The university welcomes students and staff with disabilities and offers the necessary facilities and support.
Useful information:

Architecture students are expected to send their portfolio including previous works within their application documents.

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	30 th of June
Spring term	15 th of November

2.3.2. Decision Response

We will send our decision within **6** weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than **5** weeks after the assessment period has finished at the respective department.

2.3.4. Termination of Agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20xx will only take effect as of 1 September 20xx+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

3. Additional information

3.1. Grading system

TR ISTANBU45:

Nişantaşı University uses A-F scale where GPA is calculated on a scale of 4.00. The letter grades, coefficients and percentage equivalents are given below.

Grade	Co-efficient	Percentage equivalents
AA	4.00	90-100
BA	3.50	85-89
BB	3.00	80-84
CB	2.50	75-79
CC	2.00	70-74
DC	1.50	60-69
DD	1.00	50-59
FF	0.00	0-49
NA	0.00	0-00

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact point and information sources:

Contact person	Asuman TÜRKMEN YILDIZ
Responsibility	Erasmus+ Institutional Coordinator
Contact details	asuman.turkmen@nisantasi.edu.tr Phone : +90 212 210 1010 ext : 1220
Website	

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact point and information sources:

Contact person	Asuman TÜRKMEN YILDIZ
Responsibility	Erasmus+ Institutional Coordinator
Contact details	asuman.turkmen@nisantasi.edu.tr Phone : +90 212 210 1010 ext : 1220
Website	

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following person and information sources:

Contact person	Asuman TÜRKMEN YILDIZ
Responsibility	Erasmus+ Institutional Coordinator
Contact details	asuman.turkmen@nisantasi.edu.tr Phone : +90 212 210 1010 ext : 1220
Website	