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**SCIENTIFIC PROJECTS COORDINATION UNIT**

**PROJECT PRE-APPLICATION FORM**

1. **Project Information:**

|  |  |
| --- | --- |
| Project Name: | *(Please specify your project name not exceeding 8 words.)* |
| Name of Applicant Institution: |  |
| Address: |  |
| Telephone: |  |
| Fax: |  |
| E-mail: |  |
| Web Site: |  |
| Priorities Related to the Project: |  |
| Project Duration: *(Specify in months)* |  |
| City to be implemented: |  |
| Draft Total Budget: |  |

1. **Project Content:**

|  |  |
| --- | --- |
| Keywords: | *(Please write up to 5 keywords related to your project proposal.)* |
| Project Purpose: | *(Explain the purpose of your project in maximum one paragraph.)* |
| The Project Summary: |  |
| Problem Set: | *(Explain the problems you want to produce solutions with your project and explain the reasons and effects of these problems in your region. Maximum half page.)* |
| Target Group: |  |
| Main Activities: | *(List the main activities of your project and write a maximum of 1 paragraph for each activity. Describe the activities as quantifiable as possible.)* |
| Concrete Outputs: | *(Describe the concrete outputs and gains you plan to achieve at the end of your project. Maximum half page.)* |
| Project Differences: | *(Explain what your project differs from the other projects implemented in the field and what the positive innovative points are. Up to half a page.)* |
| Main Expenditure Items: | *Please enter the main expenditure items and their amounts in this field.* |

1. **Signature:**

|  |  |
| --- | --- |
| Name of the Applicant: |   |
| Name of Authorized Representative: |   |
| Position / Position / Title: |   |
|  |   |
| Date : |   |
| ANNEX: |  |

1. **Project Budget Items:**

|  |  |
| --- | --- |
| 1. Human Resources
 |  |
| 1. Training and Seminars
 |  |
| 1. Machinery-Equipment and Equipment
 |  |
| 1. Consumables
 |  |
| 1. Visibility Costs
 |  |
| 1. Publication
 |  |
| 1. Survey and Research
 |  |
| 1. Office Expenses
 |  |
| 1. Travel and Accommodation
 |  |
| 1. Financial and Audit Services
 |  |
| 1. Translation Costs
 |  |
| 1. Other
 |  |

**Contact information

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